

### Work package WP5 – Quality Assurance

<b>Work Package Number</b>	WP5	<b>Lead Beneficiary</b>	9. RSU
<b>Work Package Name</b>	Quality Assurance		
<b>Start Month</b>	1	<b>End Month</b>	36

## Objectives

Work Package 5 Quality Assurance (QA) is responsible for monitoring the implementation process of the project (work packages 1-6) and providing reliable information on the quality of outcomes (especially in content-related work packages 2-4 and partially also in WP 6 Promotion). Therefore, WP 5 is strongly linked to all other work packages,

There are two main dimensions in the Quality Assurance:

- Quality Monitoring: Quality Monitoring (QM) is a procedure that focuses on providing assurance that quality requested will be achieved. QM activities will assess the coordination and coherence of the work at WP and Task levels, according to the work plan. QM activities will ensure the best solution and a smooth development of the specific task. QM will provide information especially for the use of Project Management. Before all General Project Meetings, QM provides an analysis on the state of practice in completing the deliverables listed in the project plan. Quality monitoring gets detailed information from respective WP leaders. Based on QM observations, Quality Control measures will be first proposed by the Quality Manager, decided by Project Manager/Project Management Team (depending on the scale of needed remedial measures and implemented by respective partner(s).

- Evaluation: While Quality Monitoring concentrates on the formative monitoring of the process on delivering planned outputs, Evaluation is focused on the evaluation of the developed practices and outcomes. The usefulness and potential impact of developed and piloted practices will be evaluated from the practical, educational and capacity building point of view. We use methodological triangulation as the evaluation approach and in practice it means both investigator and data triangulation. There will be internal and external evaluation. Internal evaluation serves the purposes of formative evaluation. It provides information on developed practices, especially for the use of project partners. External evaluation serves the purposes of summative evaluation, and it provides objective information on developed educational practices and methods.

For integrity reasons, Quality Assurance is forming a separate work package, not under direct control of the Project Manager in Project Management work package. Additionally, external evaluator will be subcontracted to provide objective statement on the impact of the project.

## Description

T 5.1 Quality monitoring. Adaptation of existing Quality Monitoring tools and practices for the use of the project. Collecting QM data from partners according to the schedule of project meetings, i.e. 6 times during the project. Quality Monitoring reports should be available 2 weeks prior to Project Meetings, this enables recommendations for remedial measures already in the respective project meeting.

Formative feedback sessions in Project Meetings, including Quality Control decisions and measures.

T 5.2 Internal formative evaluation.

- First stage in Internal evaluation will concentrate on the planned outcomes after re-defined planning and preparation, due date M6. Furthermore, baseline analysis of participating organizations and students will be launched by utilizing selected assessment tools, like HEInnovate, FINCODA barometer, EntreComp. B2B Sales Competency assessment rubric will be created by utilizing existing versions from European Sales Competition and South-East Asian Sales Competition. Additionally, results from ongoing (first public papers should be available June 2022) global-wide sales competencies research initiatives will be carefully analyzed and core findings will be embedded the assessment indicators.

- Second stage will cover first implementations in competences enhancement in sales competitions and innovation competitions. Provided information will be utilized in the adjustment of the concept before next editions of development activities in WPs 2 and 4. Due date M20.

- Third stage will cover second editions of competitions. Overall, all outcomes will be fine-tuned based on evaluation feedback before larger scale dissemination and exploitation. Due date M32.

Assessments with selected evaluation tools will be repeated to monitor the progress.

Internal evaluation organizes formative feedback sessions, to be included in the Project Meetings. These sessions will be co-led by Quality Monitoring leader.

T 5.3 Subcontracting External evaluation. External evaluation serves the purposes of summative evaluation, and it provides objective information on the quality at the end of the project. External evaluation will be subcontracted. The job description of the External Evaluator will be elaborated by RSU, UPV and Turku UAS. Project coordinator and project partners are responsible for providing secondary data for the external evaluator, who will collect primary data by own means (e.g. by interviews and surveys).

Contract will be in line with comparable positions in European Commission Erasmus+ projects and respecting the allocation of the budget in project application.