|  |  |
| --- | --- |
| **WP5 – (QP): Project Quality Assurance and Monitoring**  |  |
| **Duration:**  | M1 – M36  | **Lead Beneficiary:**  | 14- JU |
| **Objectives**  |  |
| *List the specific objectives to which this work package is linked.* |  |
| Quality control will be integral part of the project to ensure that objectives are met in the most effective way.  |  |
| **Activities (what, how, where) and division of work**  |  |
| Task No (continuo us numbering linked to WP)  | Task Name  | Description  | Participants  | In-kind Contributions and Subcontracting (Yes/No and which)   |
| Name  | Role (COO, BEN, AE, AP, OTHER)  |
| T5.1  | Quality Control Action plan  | Quality control will be integral part of the project to ensure that objectives are met in the most effective way. At the beginning of the project Quality Control Strategy and Action Plan with specific results will be developed and ratified by the GB (during the Kick-off meeting)  | **UJ**   | COO  |   |
| T5.2  | Internal evaluation and reports  | Internal Evaluation of the project: The WP5 leader and co-leader will implement process on a day-to-day basis and report during the Coordinating meetings on the quality of work  | **UJ** All BEN  | BEN  |   |
| T5.3  | External evaluation  | External evaluation of the entire project will be conducted by external expert. The external expert will support in Quality assurance (WP 5) of the project, in particular the expert shall: (1) Provide 6 assessment documents and improvement recommendations for (i) capacity building training package structure and  | **NUACA** All BEN  | BEN  | 5.3. Subcontracting: external expert (remuneration and travel cost)  |
|  |  | methodology, (ii) the quality of institutional policies and procedures, MD and educational materials (iii) the project intermediary report and (iv) the project final report.  |  |  |  |
| T5.4  | Inter-Project coaching among the projects in Armenia  | Peer-review and consultations with the current ongoing Tempus & Erasmus plus projects focusing on curriculum development will be carried out via videoconferencing or meetings in person. Minutes and reports on the meetings (virtual or in person) will be produced as a deliverable.  | **NUACA** All BEN  | COO  |   |
| T5.5  | Workshop for discussing the results of pilot functioning of MA degrees  | The results on pilot implementation of the MA degrees will be discussed in Portugal. The major obstacles and issues during the pilot implementation will be discussed and the plan for continuous smooth implementation and operationalization will be discussed. This will be the final study tour of the project.  | **UCP** All BEN  | BEN  |   |
| Milestone No (continuous numbering not linked to WP)  | Milestone Name  | Work Package No  | Lead Beneficiary  | Description  | Due Date (month number)  | Means of Verification  |
| MS10  | Reports with recommendations (internal and external)  | 5  | JU  | The internal reports of QC and the external expert will ensure continuous improvements of the project management activities, as well as content and documents developed  | M12, M24, M36  |   |
| Deliverable No (continuous numbering linked to WP)  | Deliverable Name  | Work Package No  | Lead Beneficiary  | Type  | Dissemination Level  | Due Date (month number)  | Description (including format and language)  |
| D5.1  | QA Strategy and Action plan  | 5  | JU  | *[*R *—* Document*]*   | [*SEN* - Sensitive]  | M3  | Electronic, English, up to 10 pages  |
| D5.2  | Evaluation Reports, survey analysis  | 5  | JU  | *[*R *—* Document*]*  | [*SEN* - Sensitive]  | M12, M24, M36  | Electronic, English  |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Estimated budget — Resources** *(n/a for prefixed Lump Sum Grants)* |  |  |  |  |  |  |  |
| Participant  |  |  | Costs  |   |  |  |  |  |
|   | A. Personnel (person month)  | B. Subcontracting  | C.1a Travel  | C.1b Accomo dation  | C.1c Subsis tence  | C.2 Equipment  | C.3 Other goods, works and services  | D.1 Fin support t parti | ancial o third es  | E. Indirect costs   | Total costs  |
| NUACA  | 3  | 2175  | 7200  | 1  | 4  | 2294  | 1570  | 1490  |   |   |   |   | 1030  | 15764  |
| EIU  | 3  | 1954  |   | 1  | 4  | 2294  | 1570  | 1490  |   |   |   |   | 489  | 7802  |
| YSU  | 1  | 887  |   | 1  | 4  | 2294  | 1570  | 1490  |   |   |   |   | 436  | 6682  |
| NPUA  | 2  | 1158  |   | 1  | 6  | 3442  | 2358  | 2238  |   |   |   |   | 637  | 9840  |
| ANAU  | 1  | 806  |   | 1  | 4  | 2294  | 1570  | 1490  |   |   |   |   | 429  | 6594  |
| GSU  | 1  | 564  |   | 1  | 4  | 2294  | 1570  | 1490  |   |   |   |   | 413  | 6336  |
| GorSU  | 1  | 484  |   | 1  | 4  | 2294  | 1570  | 1490  |   |   |   |   | 407  | 6250  |
| ASUE  | 1  | 484  |   | 1  | 4  | 2294  | 1570  | 1490  |   |   |   |   | 407  | 6250  |
| UFAR  |   |   |   | 1  | 4  | 2294  | 1570  | 1490  |   |   |   |   | 373  | 5732  |
| ANQA  |   |   |   | 1  | 3  | 1721  | 1178  | 1118  |   |   |   |   | 277  | 4298  |
| MESCS  |   |   |   | 1  | 3  | 1721  | 1178  | 1118  |   |   |   |   | 277  | 4298  |
| ESN  |   |   |   | 1  | 2  | 1147  | 786  | 746  |   |   |   |   | 184  | 2866  |
| BOH  |   |   |   | 1  | 2  | 1147  | 786  | 746  |   |   |   |   | 184  | 2866  |
| UCP  | 1  | 1612  |   |   |   |   |   |   |   | 2700  |   |   | 302  | 4614  |
| JU  | 10  | 13837  |   | 1  | 3  | 1170  | 1176  | 1118  |   |   |   |   | 1212  | 18517  |
| MRU  | 1  | 806  |   | 1  | 3  | 1170  | 1176  | 1118  |   |   |   |   | 298  | 4572  |
| IHU  |   |   |   | 1  | 3  | 1170  | 1176  | 1118  |   |   |   |   | 242  | 3710  |
| Total  | **25**  | **24767**  | **7200**  | **16**  | **57**  | **31040**  | **22374**  | **21240**  |  | **2700**  |  |  | **7597**  | **116991**  |
| For certain Lump Sum Grants, see detailed budget table/calculator (annex 1 to Part B; *see* [*Portal Reference Documents*)](https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/how-to-participate/reference-documents). |  |  |