

**Erasmus Mundus Joint Master Degree**  
**« Advanced Spectroscopy in Chemistry »**

**STUDENT AGREEMENT**

**2022 student intake**

Between the coordinating institution, University of Lille, represented by Dr Cédric Lion,  
Université de Lille  
Cité Scientifique, Bâtiment C9  
59655 Villeneuve d'Ascq cedex  
France

On behalf of the **ASC consortium** formed by the following universities,

- Leipzig University, Germany
- Alma Mater Studiorum University of Bologna, Italy
- Jagiellonian University in Krakow, Poland
- University of Helsinki, Finland
- Université de Lille, France, consortium coordinating institution and contractor with EACEA

And the **Student**

**Last name:**

**First name:**

**Date of birth:**

**Nationality:**

**Place of birth:**

**Passport number:**

Agree on this contract under the following terms and conditions:

The Student commits himself/herself to attend the two-year academic program of the ASC Erasmus Mundus Joint Master Degree, approved by the European Commission under the Grant Agreement n° 2019 – 1409 / 001 – 001 – EMJMD, and starting on September 1<sup>st</sup>, 2022.

1. The student declares to meet the requirements to follow the proposed academic program, particularly that he/she holds a Bachelor (or equivalent) degree in Chemistry, Bio-Chemistry, Physics or Pharmacy and that he/she commits himself/herself to have a minimum level of English language equivalent to B2 according to the levels defined by the *Common European Framework of Reference for Languages (CEFR)* before the start of the program.

2. The universities will endeavor their best to provide the Student with tuition, academic advice, supervision, assessment and support services of a professional standard.  
(Relevant information concerning the structure and organization of the Master is published on the ASC website)

3. The student hereby:

- acknowledges the following terms and conditions:
  - Students must comply with the national insurance requirements of their host universities.
  - Partner countries' students must accept the necessary insurance related to the ASC Master activities for the full duration of the study period. This comprehensive insurance policy covers all European Minimum Requirements (medical expenses all over the world, civil responsibility and repatriation cost towards the country of the student etc.).
  - EMJMD scholarship holders must spend at least two full mobility periods in at least two of the consortium's HEIs acting as partners (not "associated partner" HEIs) and which are located in different Programme Countries. Each of these mandatory mobility periods must include a volume of study/research or equivalent (e.g. internship, thesis preparation) corresponding to at least 30 ECTS. After the program board has issued a final decision, taking into account the students' mobility choices, no further changes will be allowed.
  - Scholarship holders spending part of the EMJMD course in their country of residence are not entitled to benefit from the monthly subsistence allowance for this period.
  - The program has a maximum duration of two years and scholarship holders are expected to graduate within this time limit. Beyond the two-year funded period, the student will have to support all costs on personal funding. Minimum requirements for the completion of the Master diploma are the validation of 120 ECTS credits and from which at least 30 ECTS points must be validated in a different partner university.
  - Minimum grades for the students to pass a certain course unit are given in the grade conversion table for the different universities in **annex 1**.
  - If students have to retake exams beyond regular local procedures or if they failed course units equivalent to 10 ECTS credit points or more, or if they failed a mandatory course unit, their individual study plan and consequences for their mobility plan will be discussed on a case to case basis by the Programme Board, taking into account local regulations and juries decisions.
  - The Master thesis will be reviewed by professors from 2 different partner universities.
  - Whenever applicable, a final diploma grade is calculated by each university that delivers its degree and expressed in its national grading system according to its own institutional rules. The ASC final grade is calculated by the program board according to the conversion table in annex 1 and expressed on the ASC joint diploma supplement.

- commits himself/herself to:
    - comply with the regulations of the university where he/she attends the course; the ASC consortium regulations as set in the ASC consortium agreement and EACEA Erasmus Mundus regulations; detailed information is available in section “Erasmus Mundus Joint Master Degrees” (EMJMD) of the Erasmus Programme Guide (page 89 to 97): [http://ec.europa.eu/programmes/erasmus-plus/documents/erasmus-plus-programme-guide\\_en.pdf](http://ec.europa.eu/programmes/erasmus-plus/documents/erasmus-plus-programme-guide_en.pdf)
    - comply with national laws and local regulations of the host university’s country;
    - regularly attend classes, with the objective of successfully passing the course units and the thesis inherent in the program of studies and duly justify any absence to the local coordinator;
    - **not diverge from the study plan agreed with the academic advisor and which will be attached as an addenda to the present agreement at the beginning of each semester;**
    - participate in all of the program’s activities: the courses mentioned in the student’s study program, the evaluation and quality assessment exercises and all other activities that will be defined during the academic year (related lectures, the integration week, national language courses in at least two host countries, on-site visits, seminars ...). Other proposed activities, including summer schools are strongly recommended;
    - comply with the usual rules of conduct implicit in his/her registration at the attended institution;
    - propose 2 ranked mobility schemes before November 15<sup>th</sup> for second semester mobility, or December 15<sup>th</sup> for second year mobility, complying with the pre-cited mobility rules and mobility guidelines provided after arrival;
    - participate in all program surveys and evaluations;
    - join the Erasmus Mundus Students and Alumni Association (EMAA): <http://www.em-a.eu>
    - regularly and punctually pay his/her accommodation rent; observe rules and regulations of the accommodation premises and to leave his/her accommodation in an appropriate state.
4. The Student commits himself/herself to behave with ethics during his/her studies. He/she will commit no fraudulent act, and will especially avoid cheating, falsification or plagiarism of any academic work. Moreover, he/she will not abuse or misuse the access to equipment and installations and will not perform any unauthorized access or violation of departmental, or university rules. Any incident against this compromise will be treated by the Programme Board and may cause the exclusion of the student from the ASC Master’s course.
5. Partners of the ASC Consortium are exonerated from any responsibility for accidents, illnesses, injuries, losses or damages to people or goods resulting from or in any way related to the activities that are object of the present contract.

## Degrees

6. Upon completion of all relevant examination requirements in at least two of the five Partners, the Student receives:

- a joint degree signed by - or multiple national degrees indicated in the below table issued by - each Partner where he/she has studied during the completion of the Programme and validated a full semester (30 ECTS credit points),
- a joint diploma supplement presenting the details of the participant's academic programme and academic achievement,
- and, in the case of a multiple degree, a joint certificate including the logos of the five universities and the signature of the Coordinator.

The Partners issue the Programme degree as follows:

Name of Institution	Title of degree awarded for this Masters Course by this HEI in national language	Date and reference of formal approval of national degree	Type of degree targeted for the 2021-2025 period
Université de Lille <i>University of Lille</i> (France)	Master Sciences et Technologies <i>mention Chimie Physique et Analytique</i> <i>parcours Advanced Spectroscopy in Chemistry</i>	National accreditation by ministerial decree 17/6/15	joint degree
Alma Mater Studiorum Università di Bologna <i>University of Bologna</i> (Italy)	Laurea Magistrale in Chimica Industriale (LM-71 Scienze e tecnologie della chimica industriale)	21/05/08, and then accredited by Ministry following ANVUR recommendation (Decree 386/2014)	joint degree
Helsingin Yliopisto <i>University of Helsinki</i> (Finland)	Filosofian maisteri	Decree on HED Structure 794/2004	Multiple degree <i>(with joint diploma supplement and non-official joint certificate)</i>
Uniwersytet Jagielloński w Krakowie <i>Jagiellonian University in Krakow</i> (Poland)	Magister	Decree No 524/2014, 4/9/2014, valid until 2021/2022, Polska Komisja Akredytacyjna (Polish Accreditation Committee)	joint degree
Universität Leipzig <i>Leipzig University</i> (Germany)	Master of Science in Advanced Spectroscopy in Chemistry	April 2007	joint degree

**Tuition and Scholarship conditions:**

Full details about EMJMD specific conditions can be found in the E+ Programme Guide, section EMJMD ([https://ec.europa.eu/programmes/erasmus-plus/resources/documents/erasmus-programme-guide-2020\\_en](https://ec.europa.eu/programmes/erasmus-plus/resources/documents/erasmus-programme-guide-2020_en))

7. Participation costs: 9 000 € per year for partner country students (from Third countries) and 4 500 € per year for program country students (EU nationals / residents). This amount covers the national enrolment fees in force in each university of the consortium and other additional participation costs for access to research laboratories, specific services to international students, mandatory insurance costs, books in English not available in the library, winter schools and on-site visits. Tuition fees are due to the coordinating institution at the beginning of each semester. The student agrees that these amounts are withdrawn from the total amount allocated to him/her by EACEA (calendar of payments in **annex 2**).
8. The amount of scholarships for the granted students will be as follows:

	<b>Partner country scholarships</b>	<b>Programme Country scholarships</b>
Contribution to travel costs	2000 € per year if residence is situated at less than 4000 km from Lille 3000 € per year if residence is situated at more than 4000 km from Lille	1000 € per year
Contribution to installation costs	1000 €	NA
Monthly allowance	1 000 € / month	1000 € / month

\* Programme Countries: the 28 EU Member States (Austria, Belgium, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Ireland, Italy, Latvia, Lithuania, Luxembourg, Malta, Netherlands, Poland, Portugal, Romania, Slovakia, Slovenia, Spain, Sweden, UK<sup>1</sup>) Iceland, Lichtenstein, Norway, Republic of North Macedonia, Serbia, Turkey. All other countries are referred to as partner countries.

Contributions to travel and installation shall be paid to partner country students on the ground of the proof of residence they provided (either a recent residence certificate issued in accordance with their municipality's regular registration rules or a recent certificate from their place of work, study or training issued by the employer or institution in question.

<sup>1</sup> Under the current Multiannual Financial Framework (MFF 2014-2020), the ongoing Erasmus+ programme will be implemented in relation to the UK or entities or persons established in the UK as if the UK remained a Member State, without disruption until the closure of the programme, in accordance with the provisions of the Withdrawal Agreement between the EU and the UK ([HTTPS://EUR-LEX.EUROPA.EU/LEGAL-CONTENT/EN/TXT/?URI=OJ:L:2020:029:TOC](https://eur-lex.europa.eu/legal-content/en/txt/?uri=OJ:L:2020:029:TOC)).

A **maximum of 24 monthly** subsistence allowances shall be paid.

9. The scholarship will be transferred to the bank account which the student will be requested to open after his/her arrival in Europe; consequently he/she will communicate to the ASC office in Lille the account's coordinates (**annex 3**). The student is responsible for submitting the correct data regarding his bank account. In case of wrong communication, the relevant bank costs will be charged to the student.

Twenty-four monthly payments of 1000 € (one thousand Euros), corresponding to the monthly allowance, will be made between September 2022 and August 2024. All payments will be made by the coordinating Institution University (Lille) at expiry date (i.e.: October 1st for September) to the student's bank account. When applicable, the contribution to travel costs shall be paid upon arrival for year 1 and at the beginning of semester 3 for year 2; the contribution to installation costs shall be paid in full upon arrival at the first host institution, before the end of the first month (Lille). Each month the students shall sign in person an acknowledgement of receipt of the last scholarship instalment paid. This document will be made available by the ASC secretary of their host university.

10. The scholarship does not create or entitle an employer-employee relation between the University and the student, and therefore is not subject to direct taxation.

11. Management of the scholarship funds in case of course interruption

The student shall inform the local coordinator of any interruption of the course. The case of the student will be brought to the Programme Board by the local coordinator with no delay. In case of failure to sign the acknowledgement of receipt of the scholarship for month N, payments for months N+1 and following shall be suspended until the case is clarified and resolved.

The allocation, payment and management of the scholarship funds will be carried out by the coordinating institution in line with EACEA regulations, as described in the relevant "Administrative and Financial Handbook" for EMJMD.

In the case of termination of the course due to any of the following reasons:

- the student is expelled or released from the course (for lack of attendance of mandatory activities without duly justified and well documented reasons or serious infringement of the ethical code)
- blocked from entry in the country of mobility by national authorities
- leaves the course on his/her own demand

the ASC coordinator is entitled to stop the regular scholarship payments and ask the student for reimbursement of the amount he/she has received and that exceeds his/her actual insofar incurred expenditure, based on the number of months he/she attended the course and justification of expenses such as a copy of his/her "return ticket".

The amount to be reimbursed will be decided by the Programme Board of the ASC Master.

In the case of temporary interruption of the course by the student, for duly justified and documented reasons, an agreement will be reached between the ASC Consortium and the student concerning the payment of his/her scholarship and his/her study plan, in line with EACEA regulations, towards the completion of the course by the student in the best possible conditions.

#### 12. Validity period and Modification of the student agreement

This agreement is valid until the student has completed or quitted the course. Addenda will be attached in case of modifications of the study program or of the scholarship payments schedule.

#### 13. Dispute resolution conditions

Any conflict among the Parties signing this contract should be brought to the attention of the ASC program's coordinator, who will decide on the best way to resolve it.

Without prejudice to the general consequences laid down in national law applicable in the present contract, the Université de Lille as coordinating institution reserves the right to cease the effects of the present contract, without resource to any juridical procedure apart from adequate communication to the student. Failing agreement by both parts, the French courts are designated as the only competent authorities to resolve any legal dispute between the Université de Lille as coordinating institution and the student emerging from the contract. The present contract will be governed by French law.

14. Any alteration of the present contract or respective Annexes must be communicated in writing. All alterations to the initial situation must be immediately communicated by the student to the program's coordinator. Upon mutual agreement of contractual modifications, the Université de Lille as coordinator of the program will issue an *addenda* to the present contract.

#### **Consent for use of image:**

15. During the programme, you may be photographed and/or filmed. Those images are used in ASC promotional tools. In order to disseminate those images in our communication tools, we need your agreement.

I agree that recorded images of me (photographs, audio or video images and recordings) taken during academic activities can be used in hard copy or digital form for any of the following purposes:

- the promotion, communication and dissemination of ASC activities and programmes. These may be used on the ASC website, leaflets, posters, social media feeds and presentations
- duration of authorization: the duration is effective for the duration of the exploitation of the targeted media
- this authorization is for free

I don't want my image to be used as described above. I ask that my face is blurred in case it is recognizable on a photograph or a screen shot (apart from crowd shot for which no autorisation is necessary)

The signatories declare that they have read and accept the conditions laid down in the present Student Agreement.

**Annexes:** Grade conversion table; Scholarship scheme

**Addenda:** Learning agreement for each semester

**SIGNED AS AGREED**

**The ASC Consortium represented by  
Associate Prof. Cédric Lion, Université de  
Lille,**

*Stamp and signature*

**The student,**

*Signature*

Date:

Place: Villeneuve d'Ascq, France

Date:

Place: Villeneuve d'Ascq, France