

<b>Work package type and ref.nr</b>	<b>QUALITY PLAN</b>	<b>3</b>
<b>Title</b>	Quality Assurance and monitoring	
<b>Related assumptions and risks</b>	<p><b>Assumptions</b></p> <ul style="list-style-type: none"> <li>• Awareness of the importance to promote modernisation and to enhance the quality of the curriculum to increase the comparability and transparency on architect-restorers education by partner Universities.</li> <li>• Partners are motivated by active participation</li> <li>• Well qualified / experienced external evaluators.</li> <li>• Successful acquisition and transfer of knowledge from EU member states to RF, Armenia and Iran</li> </ul> <p><b>Risks</b></p> <ul style="list-style-type: none"> <li>Weak cooperation among partner institutions</li> <li>Problems arising from possible different organization, procedures and practices in Higher Education between EU and RU, Armenian and Iranian partners of the project.</li> <li>Delays in realization of the programmed activities</li> </ul>	

<b>Description</b>	<p>The main aims of the project monitoring and quality control are:</p> <ul style="list-style-type: none"> <li>- to assess the coherence of the planned activities with the designed activities;</li> <li>- to monitor the correlation of the activities carried out with the planned activities and the on-time assessment of the planned project results;</li> <li>- to assess the quality of the project results.</li> </ul> <p>For quality control and monitoring of project activities two teams will be created: the Internal Monitoring and Quality Control Team (IMQCT) and the External Quality Control Team (EQCT).</p> <p>13 experts will be selected for IMQCT team (1 staff from each of the universities). The meetings of IMQCT will be coincident with project's regular seminars. IMQCT will prepare monitoring and quality reports every six months.</p> <p>Team EQCT will be composed of 7 members: four Rectors or their delegates (one from EU, one from RF, one from Armenia and one from Iran) and president or his delegate from P13, and two external experts. External experts will be determined in consultation with the associative partners, who will review all available documents in the course of the project, as well as participate in meetings during the following periods: after 18 months (two experts * €2500 will prepare report); after 24 months (two experts * €2500) and after 32 months (two experts * €2500).</p> <p>External experts are not members of the consortium and do not become involved in the project, so will be financed through sub-contracting.</p> <p>P12 will play a special role in the assessment of the quality of the project. The groups will be formed in draft on the initial coordination meeting and finally up to the middle of the first year of the project. The final list of the members of both Teams will be officially submitted during the Seminar on agreeing the list of competences ( P10 ).</p> <p>The quality assessment will be mainly based on the indicators for progress and relative sources of information listed in the third row of the Logical Framework Matrix.</p> <p>Two meetings of the External Quality Control team are foreseen (the first at the</p>
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	middle of the second year of the project by video-conferencing, and the second one in the middle of third project year). A special seminar will be held in the middle of third project year in order to assess the project quality and compiling the quality report. Both teams will participate (IMQCT and EQCT) in the seminar held at P3 .
<b>Tasks</b>	<ol style="list-style-type: none"> <li>1) Internal monitoring and quality control by IMQCT (5x six-monthly reports)</li> <li>2) Assessment of the quality of graduation projects developed by the international student teams</li> <li>3) Survey students' opinions about the new forms of learning and analysis of results</li> <li>4) External monitoring. Report on quality of performance of the project. Final report on quality assessment and present final report at the FIC held at P5 .</li> </ol>

<b>Estimated Start Date (dd-mm-yyyy)</b>	01-04-1st year	<b>Estimated End Date (dd-mm-yyyy)</b>	30-11-3rd year
<b>Lead Organisation</b>	P3 , P6		
<b>Participating Organisation</b>	All consortium partners (P1-P13)		
<b>Costs</b> <i>Please explain the necessary costs for this WP: What travels are necessary? If equipment is requested, explain why it is required. If subcontracting is necessary, explain why the task cannot be performed by the partner.</i>	<p>Will be needed:</p> <p>Staff costs 37.969 EUR for quality research and reporting</p> <p>Travel costs 18.785 EUR for quality monitoring trips</p> <p>Costs of stay 16.440 EUR for staying and accommodation during trips</p> <p>Subcontracting 15.000 EUR for external quality assessment</p>		