

Resolution of the Government of the Republic of Armenia  
№ 80-Ն of the 23rd day of January 2014

**STATUTES  
of the Foundation**

**NATIONAL UNIVERSITY OF ARCHITECTURE AND CONSTRUCTION OF ARMENIA**

**I. General**

1. The Foundation "National University of Architecture and Constructiob of Armenia" (hereinafter referred to as the "University") is a non-commercial and non-membership organization established by resolution of the Founder.
2. The University is the legal continuity (according to conveyence act) of "Yerevan State University of Architecture and Construction" a non-commercial organization (state registration №273.210.03311).
3. The University is operating under the Constitution of the Republic of Armenia, Civil Code of the Republic of Armenia, Law on Foundations of the Republic of Armenia, Law on Education of the Republic of Armenia, Law on Postgraduate Professional Education of the Republic of Armenia, other legal acts, and these Statutes.
4. The Founder of the University is the Republic of Armenia as represent by the Government of the Republic of Armenia. The state governing authorized body speaking in the name of the Republic of Armenia is the Ministry of Education and Science of the Republic of Armenia.
5. The full name of the University is "National University of Architecture and Construction of Armenia" Foundation; the abbreviated notation is NUACA Foundation.
6. The seat of the University is 105 Terian str., 0009 Terevan, Republic of Armenia

**II. LEGAL STATUS OF THE UNIVERSITY**

7. The University is a legal entity, and is considred established from the moment of the state registration and is operating permanently/with no fixed term.
8. The University can create affiliates and open agencies, as well as institutions in the territory of the Republic of Armenia and abroad which shall operate under regulations approved by the Board of Trustees of the University.
9. The University shall own isolated property which is recorded on separate balance, can gain and excercise tangible and intangible, take on responsibilities, initiates a lawsuit before a court or makes court appearance in response to a summons.

10. The University shall have the right to open bank accounts in banks of the Republic of Armenia and foreign countries in Armenian Drams or/and foreign currency.

11. All profit made during activities of the University shall be used to solve statutory problems.

12. The University in accordance with its statutes:

1) shall use property transferred to the Foundation by the Founder,

2) shall own, use, and take possession its property under property right.

13. The University has a round seal with a coat of arms of the Republic of Armenia and its name, stamp, form, and other identification tools.

14. Rights of the University can be limited only in cases as required by the Law.

15. The Founder assumes no responsibility for the Foundation obligations nor the Foundation assumes responsibility for the Founder obligations.

### III. SUBJECT. PURPOSE, OBJECTIVES AND POWERS OF THE UNIVERSITY

#### ACTIVITIES

16. The basic activity of the University as an institution of education and research is goal-directed to organization of education of engineering, architecture, technology, economics and natural sciences providing a wide range of modern education programmes and research in fundamental and applied sciences through secondary general, middle level vocational, higher professional, postgraduate professional education programmes by different forms of teaching (full-time, extramural, distant, external (extern)) - in order specified by laws and other legal acts.

17. The objective of the University activity is organization of higher, general, middle level vocational, postgraduate education by full-time, extramural, and external forms of teaching, as well as implementation of scientific, expertising, consulting, science-and-production, publishing activities.

18. The main directions of the University activities are:

1) Preparation of highly professional specialists in spheres of architecture having Bachelor, Master degrees, and postgraduate students, as well as training for the research-and-teaching personnel, professional development, skill conversion of specialists having higher education, implementation of postgraduate and additional education,

2) implementation of scientific, research, innovative, design, expertise, consulting, civil engineering, industrial, engineering supervision, teaching technique, and research and educational activity in spheres of natural science, engineering, economics, social studies, and humanities, organization of conferences, expositions, exhibitions and sale,

3) on the basis of education, science and consulting integration perform improvement of contents of education, development and introduction of new and advanced specialities and systems,

4) introduction of research results in industry.

19. The University to achieve goals and objectives in view set before it, it has legal power to implement the following types of activities:

1) development and approval of educational and subjects programmes for higher professional, middle level professional, postgraduate professional specialities and specializations, publication of educational, teaching methodology, scientific literature,

2) awarding honorary degrees, establishing prizes, nominate grants, and medals,

3) organization of admission and appropriate education of students, master's level students, postgraduate students, extramural students, learners and trainees in order established by the Government of the Republic of Armenia,

4) carry out such entrepreneurial activities which are defined by decision of the Board of Trustees:

(a) organization of higher, general, preparatory, distant, middle level and postgraduate professional education,

(b) organization of preparatory and all-level education for foreign applicants,

(c) preparation, training, advanced professional training of research and educational personnel,

(d) research, design, innovation, engineering supervision, implementation and realization of construction work and production activities,

(e) organization of expertize,

(f) organization of consulting services,

(g) expand research and production-and-training activities,

(h) expand publishing and printing activities and realize products,

(i) organization of catering for students and employees,

(j) provide computer and information services and organization of computer programmes and programming languages training,

(k) organization of domestic services for academic teachers and students living in the hostel,

(l) organization of students and employees leisure.

#### IV. STAKEHOLDERS OF THE UNIVERSITY

20. Stakeholders are physical persons and legal entities having relations to of the University educational, research, production (including construction, engineering design) spheres.

## V. DUTIES AND RESPONSIBILITIES OF THE UNIVERSITY

21. To implement statute objectives the University has in order established by law rights to:

- (1) spread freely information about its activities, receive necessary information from state and local governing bodies, and NGOs,
- (2) create affiliates, centres, agencies, institutions,
- (3) create business companies or be part of such companies,
- (4) perform any activity not banned by law,
- 5) The University to expand its primary and entrepreneurial activities on contractual basis shall involve investors, but for all that ruling out hypothecation, alienation, or transfer of property, including buildings, premises, facilities and land assigned by the Founder to the University for use without compensation.

22. The Foundation has the right to rent out the property if it is not banned by the Founder. The period of rent can not be more than one year except the case specified by the Founder. Profit earned from the property rent is a state ownership.

23. The University must

- 1) act in accordance with legislation of the Republic of Armenia, norms and principles of international law, as well as its Statutes.
- 2) give publicity of annual reports on its activities, and in case specified by law conclusion on carried out audit.
- 3) conduct paperwork and bookkeeping in order established by law
- 4) in cases and order established by legislation of the Republic of Armenia and submit information and reports to state bodies
- 5) ensure accessibility to reports noted in this Clause
- 6) implement other obligations specified by law.

## VI. UNIVERSITY BODIES

24. The University carry out its activity through its bodies

25. The University bodies are:

- 1) The Board of Trustees of the University (hereinafter referred to as the “Board of Trustees”).
- 2) The Director of the University (hereinafter referred to as “Rector”)

26. The highest governing body of the University carrying out control is the Board of Trustees which is established for a term of five years and is composed of 32 members. The Board of Trustees is formed by representatives of the Founder, authorized body as well as representatives of the teaching staff and student body of the University.

1) Candidates for membership on the Board of Trustees from the teaching staff of the University are nominated by structural units of the institution:

(a) any employee of the institution may be proposed for membership on the Board of Trustees by structural units of the institution,

(b) candidacies of persons proposed by structural units of the institution are elected at the Academic Council and presented to the authorized body,

(c) members of the Board of Trustees elected from the teaching staff form 25 percent of the Board of Trustees.

2) candidates for membership on the Board of Trustees from representatives of student body of the University are nominated by student councils of faculties and departments:

(a) any student of any level who shows good progress in studies and active social position may be nominated for membership on the Board of Trustees,

(b) the Student Council of the institution elects student candidacies proposed by faculties and represents to the authorized body,

(c) members of the Board of Trustees elected from the students form 25 percent of the Board of Trustees.

3) In the name of the Founder the Prime Ministre of the Republic of Armenia proposes candidates for membership on the Board of Trustees from among high-ranking officials (25 per cent of the Board of Trustees)

4) The authorized body proposes candidates for membership on the Board of Trustees from among well-known educationalists, scientists, cultural workers, and business people from different spheres as well as employers (25 per cent of the Board of Trustees)

5) the Prime Ministre of the Republic of Armenia, by presentation of the authorized body, approves the proposed membership of the Board of Trustees.

6) Every competent physical person having attained the age of eighteen years may be elected as a member of the Board of Trustees ifis not a member of another body of the University.

7) The Board of Trustees from among its composition, besides student representatives, shall elect the chairman of the Board of Trustees. The chairman and teacher members of the Board of Trustees have the right to perform pedagogical activity.

27. Members of the Board of Trustees shall have the right to:

1) submit proposals on agenda of meetings and matters of discussions,

2) prepare and submit to the Board of Trustees questions, suggestions, and draft decisions,

3) receive information to any question concerning activities of the University,

4) receive reimbursement of incurred expenses stipulated by implementation of his/her responsibilities.

28. Duties of Members of the Board of Trustees:

- 1) to attend meetings of the Board of Trustees,
- 2) to act in favor of the University during performing their duties.

29. The Board of Trustees shall have the Power to:

- 1) approve annual and long-term strategic plan of the University activities;
- 2) define types of entrepreneurial activity of the University (including personal);
- 3) approve the budget of the University and its changes, annual financial statements, annual plan of activities of the University, and annual balance;
- 4) make decision on creation of business companies or their participation, as well as creation of isolated subdivisions and institutions and approve their by-laws;
- 5) supervise activities of the University, including financial activity, appoint an Auditor to audit financial statements;
- 6) approve the report on implementation of educational, scientific-topical projects and participation in large research programmes, projects and cooperation, other formats and achieved obtained results;
- 7) make decisions on early termination of powers of members of the Board of Trustees;
- 8) make decisions on election of the Chairman of the Board of Trustees, Rector and other bodies specified in this Statute and early termination of their powers;
- 9) form other bodies foreseen by this Statute;
- 10) hear Rector's annual report;
- 11) suspend or find invalid Rector's orders, instructions, and directions which contradict legislation of the Republic of Armenia;
- 12) take control over implementation of its decisions;
- 13) make decision on taking the matter of the University liquidation to court;
- 14) approve liquidation balance, liquidation intermediate balance, establish order and terms of liquidation, appoint the University liquidation committee;
- 15) approve structure of the University;
- 16) approve the staff list of the University;
- 17) make decisions on making amendments and additions to the Statutes of the University, alteration of the Statutes and approve the revised Statutes;
- 18) approve the order to dispose of the University property;
- 19) exercise authorities non specified by law, this Statutes, as well as by law of other bodies of the Foundation.

30. Matters related to the power of the Board of Trustees can not be vested in another body.

31. The Board of Trustees has the right of access to all documents of the University.

32. The Board of Trustees transacts business through meetings. Meetings of the Board of Trustees shall be called by the Chairman of the Board of Trustees at least once a year. Meetings of the Board of Trustees shall also be called and held by the Chairman of the Board of Trustees if requested in writing by at least one third of the members of the Board of Trustees within thirteen days after the request was submitted. Meetings of the Board of Trustees can be carried out by electronic mail or other means of communications as well as by asking questions. Resolutions passed at the Board of Trustees' meetings shall be approved in accordance with the prescribed law. In case the Chairman of the Board of Trustees does not call a meeting within the time agreed, then the meeting may be called by the members of the Board of Trustees who submitted the request. In the absence of a quorum no business shall be transacted other than adjournment of the meeting. More than one-half of the total actual membership of the Board of Trustees shall constitute a quorum. Each member of the Board of Trustees shall be entitled to one (1) vote. If at the meeting of the Board of Trustees any matter related to a member of the Board of Trustees or his/her personal property or other interests then that member shall not take part in voting.

33. The Chairman of the Board of Trustees shall have the following powers:

- 1) to organize business of the Board of Trustees (if necessary may form/establish interim committees of the Board of Trustees); to control over (verify, inspect, etc.) financial and economic activities of the University and carry out preliminary discussions of matters stipulated by Clauses 3, 4, 17., and 18, Statute 29 of these Statutes to submit conclusions (certificates) to the Board of Trustees;
- 2) to call meetings of the Board of Trustees and preside at meetings;
- 3) to organize keeping minutes of all meetings of the Board of Trustees.
- 4) to submit a draft resolution on suspension of powers of the Members of the Board of Trustees to discussion at the Board of Trustees as stipulated by law;
- 5) to negotiate on behalve of the University a labour contract with the Rector.

34. In the absence of the Chairman of the Board of Trustees his functions by decision of the Board of Trustees shall perform one of the Members of the Board of Trustees.

35. The Rector of the University shall direct current activities of the University. The Rector shall organize implementation of the Board of Trustees' resolutions.

36. Powers and responsibilities of the rector shall be prescribed by law, the Statutes, and his labour contract.

37. The Rector of the University shall have the following powers, duties and functions:

- 1) to administer the property of the University on behalf of the University to enter into any contract; to have general control over the the property of the University (including funds), and all its affairs, purposes and functions, and to enter any contract;
- 2) to represent the University in the Republic of Armenia and abroad;

- 3) to speak in public on behalf of the University without certificate (identity card);
  - 4) to grant certificates;
  - 5) to appoint and release pro-rectors and sign their labor agreement;
  - 6) to form advisory bodies at the Rector, and determine their composition and powers;
  - 7) to make contracts amounting to 1.0.000.000 Armenian Drams or equivalent to its foreign currency. Contracts prevailing the above amount are subject to approval by the Board of Trustees;
  - 8) to implement executor-instructor functions;
  - 9) to open in banks settlement accounts (including foreign currency) and other accounts;
  - 10) to perform routine work to implement decisions of the Board of Trustees;
  - 11) to submit for approval the working regulations and policy of the University, Statutes of individual subdivisions, institutions and business companies established by the University, office and management personnel, and staff list;
  - 12) to employ and release of employees of the University including leaders and employees of individual subdivisions and institutions;
  - 13) to issue orders and instructions within the framework of its powers, to give directives mandatory for implementation and carry out control over them;
  - 14) to apply encouragement and disciplinary measures over employees;
  - 15) to submit an annual report on activities of the University to the Board of Trustees.
38. Every adult competent citizen of the Republic of Armenia having academic degree of Doctor of Science and academic rank of Professor shall be eligible to be elected as Rector of the University.
39. The Rector shall be elected through open contest for a five year term of office at the Board of Trustees by secret ballot. The same person may not be elected for the office of the Rector for more than two consecutive terms.
40. The Rector's election results shall be approved by the Government of the Republic of Armenia. In case the returns may be found invalid in accordance with the active procedure a new election of the Rector shall be appointed. If the same candidate receives two thirds of votes of members of the Board of Trustees then the Government of the Republic of Armenia shall approve the decision of the Board of Trustees.
41. A person shall not be elected as Rector if:
- 1) he is convicted for a crime, whose previous conviction has not been expunged or acquitted in order established by law;
  - 2) his right to hold an executive positions is deprived by law;



3) in the last three years he has been holding executive position of a declared bankrupt and liquidated organization which failed to satisfy legal demands of money-lenders.

42. Powers of a person elected as a rector are terminated by the Board of Trustees if:

- 1) he/she applies to the Board of Trustees for discharge him from duty;
- 2) by his written consent was elected or appointed to another position or if he changed his job which is not compatible with his current position;
- 3) more than four months did not report for work due to temporary disability;
- 4) on the basis of a court decision carried into effect hi/she is found legally incapable, limited incompetent, absentee for a long time without presenting any notice, or dead;
- 5) one of cases prescribed in Article 41 occurs.

43. Rector's office of the University is an advisory body at the Rector. In a period between meetings of the Academic Council of the University the Rector's office under its regulations, within the power vested in the office shall discuss matters related to all spheres of the University activities. Rector's office shall consist of the following persons:

The Rector

The Pro-Rectors

The Head of Education Department

The Accountant General

The Directors of Affiliates, Institutions, and Centres

The Deans of Faculties

University teachers, employees, representatives of the Students Council appointed by the Rector.

## VII. THE ACADEMIC COUNCIL

44. The Academic Council (herein after referred to as Academic Council) shall be formed in accordance of these Statutes. It shall be the University teaching and learners guiding, research and scientific and technical activities planning, coordinating and regulating collegial body.

45. The Academic Council shall ex-officio consist of the Rector, Pro-Rectors, heads of departments, academic secretary, head of educational department, chief accountant, directors of affiliates and centres, deans of faculties, the chairman of trade-union organizations, the Chairman of the Students' Union, as well as by appointment of the Rector – heads of other structural subdivisions and several senior lecturers and research workers, leading scientists of Armenia, representatives of the student body of the University. The number of ex-officio members of the Academic Council shall not exceed 50% of the total number of members of the Academic Council. The number of student-members shall not be less than 25% of the total number of members of the Academic Council.

46. Other members of the Academic Council shall be elected from respective structural subdivisions in accordance with the Regulations of the Academic Council.

47. The meeting of the Academic Council shall be empowered to transact any business if the quorum constitutes 2/3 of the total actual membership of the Academic Council. Decisions shall be made by simple majority open vote, if no decision is made for secret vote.

48. The Academic Secretary shall be appointed by the Rector's order.

49. Meetings of the Academic Council shall be held, as a rule, monthly. Extraordinary meetings may be called by established procedure.

50. The Academic Council of the University shall

1) adopt its Regulations and Work procedures,

2) discuss and submit to the Rector and the Board of Trustees suggestions on the University main directions of education, research, subject matters and programmes of research, preparation of scientific manpower, international cooperation in educational and research issues and projects,

3) discuss and submit suggestions on establishing of new subdivisions, adopts regulations of structural subdivisions except subdivisions specified in Clause 29(4),

4) discuss and make recommendations on publication monographs, proceedings, etc of the University members and employees of organizations of the given speciality,

5) discuss topical issues of development of education and science, hears scientific reports and takes appropriate decisions,

6) discuss principal and perspective directions of academic and scientific activities, hears reports on results of the presently carried out most important research and methodological work,

7) take a decision on implementation of educational programmes designed for newly established specialities and submits that decision to the state governing authorized body of education for adopting, and approves study programmes according to specialities,

8) take decisions on giving the ranks of Honorary Doctor of the University (**Doctor honoris causa (Dr. h. c.)**), Honorary Professor of the University, Honoured Professor of the University, Honoured Science Worker, awarding scholarships, and medals. Discusses and approves regulations on election of deans, heads of departments, heads of chairs, and teaching staff. Carry out election of deans, heads of departments, heads of chairs, and teaching staff/professors by secret ballot. In established order shall grant ranks of docents and professors.

9). exercise other powers related to academic, methodical and research activities.

## VIII. AMENDMENTS TO THE STATUTES

51. Amendments to the Statute may be proposed by the founder of the University as well as by the Board of Trustees in accordance to an order established by these Statutes. The amendments in these Statutes may not pertain to the goals of the University or to stakeholders. The Statute 58 may be changed by the University founder only.

## IX. UNIVERSITY ACTIVITIES

52. The University shall independently plan its activity, develop evolution perspective and take decision on its activities.

53. All relations of the University with other legal entities and natural persons shall be implemented on contractual bases.

54. The University independently shall choose subjects and terms of an agreement it negotiates and signs.

55. The University in implementing its statutory activity shall have the right by its own initiative to take any decision not contradicting the legislation of the Republic of Armenia.

56. The University shall carry out entrepreneurial activity only in case when it corresponds and/or serves to achieve its statutory objectives. The Foundation may carry out entrepreneurial activity or to that end establish business companies or be their participant. Kinds of entrepreneurial activity carried out by the Foubder shall be defined by the decision of the Board of Trustees of the University.

57. The University shall have as ownership separated property and against its liabilities is responsible by that property.

58. The property as an investment allotted by the Founder to the University shall be ownership of the University which shal use that property in order defined by its statures, if unless otherwise specified by the Founder's decision.

59. property acquired by the University own funds and by other sources of funds defind by law shall be ownership of the University. The University shall use that property in order defined by its Statutes.

60. Property, including stocks, funds, securities and intellectual property rights as property investment made voluntarily by other citizens and organizations shall be ownership of the University.

61. Transactions exceeding 20 percent of the University assets shall be conducted having the consent of the Government of the Republic of Armenia.

62. The ownership of the University cannot be used in favour of members of the University bodies, as well as employees of the University, when the Founder of the University, members of

of the University bodies, as well as employees of the University, except salaries of employees and expenses subject to compensation conditioned by executing duties of members of the University bodies as well as those cases when the Founder, members, as well as employees of the University are stakeholders foreseen by these Statutes.

63. Endowment funds may be spent only on in advance stated problems.

## X. ORGANIZATION AND FINANCING OF TEACHING AND RESEARCH PROCESS AT THE UNIVERSITY

64. Key issues concerning teaching and research activities of the Chair (sector, laboratory, other subdivision) shall be discussed at scientific and pedagogical staff meetings of the Chair (sector, laboratory). Other members of the Chair (sector, laboratory, other subdivision) may participate at that meetings on the basis of consultative capacity.

65. Learning at the University shall be provided through stationary, distant, extramural and external modes.

66. Learning process at the University shall be organized of two semesters in an academic year. Each semester shall end by examination session.

67. The following basic learning activities shall be defined at the University: lectures, seminars, practical work, laboratory work, projects, consultations, as well as acquiring practical skills in educational-and-experimental enterprises.

68. Graduates of each study level of the University shall be awarded respective qualification and graduation card.

69. Advancement from lower study level to a higher one shall be performed in order defined by the legislation of the Republic of Armenia.

70. Educational and scientific activities shall be financed from the following sources:

- 1) the state budget of the Republic of Armenia;
- 2) income from entrepreneurial activity of the University;
- 3) donations;
- 4) benevolent organizations;
- 5) means designed for entrepreneurial research,
- 6) other sources of funds not prohibited by the legislation of the Republic of Armenia.

## XI. THE STRUCTURE OF THE UNIVERSITY

71. The structure of the University shall be defined by the decision of the Board of Trustees.

72. Autonomus educational subdivisions of the University shall be Departments, Faculties, Chairs, Subdivisions and Centres implementing secondary vocational and general educational programmes. Regional branches shall be separated subdivisions of the University.

73. The Faculty of the University

1) shall function under its Regulations, which shall be approved by the Academic Council. The faculty based on educational, pedagogical, methodical, scientific, supportive educational and technical-and-engineering activities, according to established standards shall develop a programme and staff list of the faculty functioning.

2) the Faculty shall consist of Chairs, Laboratories and educational, scientific and other auxiliary units. Governing bodies of the Faculty shall be Academic Council of the Faculty, Council of Faculty and the Dean.

74. Academic Council of the Faculty shall discuss the Regulation of the Faculty and it submitted for approval, elect the Dean of the Faculty or by established order discuss and nominate (submit nominated) dean contenders to the Academic Council of the University for voting, listen annual reports and assess its activity.

75. Composition of the Faculty Academic Council as a governing body, order of its formation and activity shall be defined by Regulations of the Faculty.

76 The Academic Council of the Faculty

1) represents recommendations to the Rector on establishing, liquidation and reorganization of Chairs (laboratories, sections) and other structural subdivisions;

2) submits curricula of the Faculty to the Rector's Office for approving at the Academic Council;

3) elects representatives of the Faculty in the Academic Council of the University;

4) solves issues related to educational and methodological, research and other activity of the Faculty based on the present Statutes.

77. Two-third of the total actual membership of the Faculty Academic Council shall constitute a quorum. In the absence of the quorum no business shall be transacted. Decisions shall be reached by simple of majority of members present at the meeting. Decisions of the Faculty Academic Council shall be obligatory for the management of the Faculty, employees, students, postgraduate students, doctoral students and extramural students.

78. The Dean of the Faculty shall organize and direct activities of the Faculty within its powers and according to these Statutes.

79. The Dean of the Faculty shall be elected at the Academic Council of the University (or at the Faculty Academic Council, if the Academic Council shall make such decision) on the basis of in-house contest, by secret ballot. On the basis of elections the Rector shall appoint the elected Dean and in established order negotiate a five-year contract. The Dean shall hold office for a

five-year term. The same person may not be elected to the office of Dean for more than two consecutive terms. The age of the candidate to the Dean's office shall not exceed 65. Organization and conduct of the election of the Dean in compliance with the Regulation on deans election approved by the Academic Council of the University.

80. The Dean of the Faculty

- 1) directs educational, research, production, international activities;
- 2) provides execution of decisions of the Faculty Academic Council and the Rector;
- 3) submits candidates of the Vice-Deans and the secretary of the Faculty Council.

81. In the time period between sittings of the Faculty Academic Council current issues shall be discussed and solved by the Council of the Deanery which is a body acting under the direction of the Dean.

82. Chairs (sections, laboratories) shall be main structural subdivisions of the faculty organizing research and teaching processes and which function on the basis of the present Statutes and Regulations of chairs and laboratories of the Faculty.

83. Chairs of the University may function as university-wide under direct guidance of the Office of the head of studies. The research and teaching personnel of the Chair consists of professors, docents, lecturers, assistants, advisers. Organization and conduct of the election of the dean in compliance with

84. The Chair is directed by the Head elected for five-year term by the Academic Council of the University on the basis of open contest and secret ballot. Considering the election results the winner of the contest shall be appointed by the Rector. Election of the Head of the Chair shall be organized and conducted in compliance with a Regulation on The Chair's Head election approved by the Academic Council of the University. Age limit for the nominee of the Chair's Head shall be regulated by the Labor Code of the Republic of Armenia.

85. Teaching by secondary educational programs shall be organized by a subdivision acting within the University and carrying out secondary educational programs.

86. Teaching by middle level vocational programmes at the University shall be organized by a subdivision acting within the University and carrying out middle vocational programs.

87. Scientific degrees at the University shall be awarded by Specialized Councils on the basis of successful defend of a thesis. Specialized Councils shall be established and functioned in compliance with the legislation of the Republic of Armenia and in order defined by the education management state authorized body.

88. Teaching and methodical work and processes shall be developed and systematized by methodical councils of of Faculties.

## XII. THE EMPLOYEES OF THE UNIVERSITY

89. The following persons shall be Members of the University: the professors, docents, assistants, lecturers, doctoral students, postgraduate students, research worker, administrative and managerial employees and other employees, students (undergraduate, graduate and others). Employees are classified into research-and-teaching (faculty and research workers), technical and engineering, administrative, production (regular, seasonal, temporary), supportive educational employees and employees of other ranks.

90. Rights and duties of employees and learners shall be defined by the legislation of the Republic of Armenia and present Statutes.

91. The employees of the University shall have the right

- 1) to vote in the elections of the Board of Trustees of the University members and be elected therein;
- 2) to be unionized and join to public organizations;
- 3) to use educational, research, social-and- living services of subdivisions as well as library services.

92) The faculty of the University, research workers and students shall be invested with academic freedom.

93. For research and teaching staff, students, postgraduate students, doctoral students and extramural students favorable conditions shall be created within allocated money for free wording and dissemination of research, scientific thought, ideas, survey and results.

## XIII. CONTROL OVER ACTIVITIES AND PUBLICITY OF THE UNIVERSITY

94. Staff members of the University shall be obliged

- 1) to retain and execute requirements of work rules and in-house disciplinary rules as defined by the legislation of the Republic of Armenia, the present Statutes;
- 2) to comply with instructions of the University management;
- 3) to provide efficiency of educational process, carrying out research;
- 4) to constantly raise their professional qualification;
- 5) to properly use property;
- 6) to take part in advisory activities.

95. Research-and-pedagogical staff of the University shall have the right

- 1) to be engaged in solution of organizational and material and technical support issues to carry out their professional activities;
- 2) to freely choose and develop research topics on the basis of academic freedom of research;
- 3) to decide contents and programmes of study courses in accordance of state educational standards;

4) to freely choose subjects delivering and teaching methods and facilities according to their personal preferences;

5) to combine research, pedagogical and other activities.

96. The student of the University shall have the right

1) to gain knowledge, engineering and culture adequate to current development level;

2) to attend any lecture delivered at the University;

3) to take part in students research work carried out at the University according to his/her preferences;

4) to take part in education quality assurance functions and assess effectiveness of the faculty activities;

5) to make use of the library, sports and recreational facilities, to participate in cultural-educational circles;

6) to combine the basic professional study with the second or complement professional study and receive two professional qualification degree according to a programme approved by the state education management authorized body;

7) to establish student public organizations to solve issues related to student life;

8) to be involved in governing bodies of the University of and its subdivisions;

9) to appeal against orders and instructions issued by the leadership of the University by prescribed in legislation of the Republic of Armenia;

10) to enjoy the right of partial or total compensation of study fee in accordance with legislation of the Republic of Armenia. To receive state, as well as scholarship or grant assigned by legal entities or physical persons, as well as student loan;

11) to be acquainted with the present Statutes and normative documents to negotiate a study contact with the University;

12) to receive, in case of necessity, one-year academic leave in accordance with established by the authorized body procedure, except cases defined by legislation of the Republic of Armenia;

13) to receive if needed hostel accommodation in accordance with established procedure;

14) to be shifted to study preferable profession in accordance with established at the University procedure, and be transferred to other institution of higher education (including abroad) in accordance with established by the Government of the Republic of Armenia procedure;

15) to restore his/her rights to continue suspended study at an institution of higher education in accordance with established procedure.

97. It is prohibited to involve students in business without consent given by them and/or their parents (trustees).

98. Students of the University are obliged:

1) to fulfill study assignments in the set time;

2) to possess knowledge and skills necessary for the future specialist of high qualification;

3) to observe the internal discipline rules.

99. Students liable for their education fees must pay such fees in due time.



100. A student who does not fulfill curriculum and keep up with the study schedule, shows unsatisfactory academic progress, violates internal disciplinary rules may be subject to disciplinary punishment right up to dismissing from the University. It is prohibited to expel the student upon the ground of illness, vacations, academic leave or in the period of pregnancy and delivery.
101. In Graduation document (Diploma) studied courses and speciality (specializations) shall be recorded.
102. Learners in a higher educational institution may unite in students' councils, students research unions and other student organizations. The order of the students councils and students research unions formation and activities shall be approved by the education management state authorized body. Activities of the students councils and students research unions shall be financed at the expense of the off-budget funds of the University. The amount of financing shall be defined by the University Board of trustees.
103. Graduate student of the University is a person who has four-year (undergraduate) or five-year (Diploma Specialist) higher education who upon the results of competition is enrolled in the graduate school for at list one-year study.
104. Postgraduate student of the University is a person who has higher professional education and successfully passes the entrance competition continues education upon postgraduate educational program in the postgraduate school and prepares a thesis with the purpose of seeking a scientific degree of the Candidate of Sciences.
105. Doctoral student of the University is a person who has a scientific degree of the Candidate of Sciences and prepares a thesis with the purpose of seeking a scientific degree of Doctor of Sciences.
106. Extramural student of the University is a person with higher professional education and who is attached to the postgraduate school to take qualifying examination and prepares a thesis with the purpose of seeking a scientific degree of the Candidate of Sciences without studying in the postgraduate school or a person who has the scientific degree of the Candidate of Sciences and prepares doctoral thesis to acquire the scientific degree of the Doctor of Sciences. The status of an extramural student is limited within 5 years.
107. Listeners of the University are persons who study in preparatory sections as well as lecturers and researchers who attend training and skill level raising courses.
108. Learners of the University are school and college students. Students rights and responsibilities shall be prescribed by regulations of the school and college.
109. Control over activities of the University shall carry out authorized state bodies.
110. Supervision over implementation of requirements prescribed by the Law on Foundations of the Republic of Armenia by the University shall carry out the Ministry of Justice of the Republic of Armenia and also in case defined by the law other authorized state bodies according to their powers, according to checkup and examination procedures foreseen by the law. Financial activities of the University is checked by an independent auditor at least once in each year. After demand of one-third of the membership of the Board of Trustees an extraordinary audit may be performed.

111. Not later than 25<sup>th</sup> day of March of each year following the accounting year the University shall be obliged in the Official Website of Service Department for Public Notices of the Republic of Armenia <http://www.azdarar.am> address to publish

- 1) report on its activities. The report shall contain information on implemented programmes, sources of funds, total amount of used means in the accounting fiscal year, names of the members of the Board of Trustees, director and the University staff members if in the accounting year they used the University facilities and services,
- 2) the conclusion drawn up by the Auditor on the annual/financial statement(s) of income and expenditure, the balance sheets, and the other accounts of the University if the value of the University assets exceeds 10 million AMD.

#### XIV. REORGANIZACIQ AND LIQUIDATION OF THE UNIVERSITY

112. The Foundation may be reorganized only by joining or merging with other foundation.

113. The University is reorganized by decision of the Founder according to prescribed by law order.

114. Liquidation of the University is discontinuing of its activities without conveying its powers and responsibilities to another persons on the basis of assignment.

115. decision on liquidation of the University may take the court only on the basis of an application from interested persons. As an interested person may act the Board of Trustees in the name of the Founder.

116. The University may be liquidated , if

- 1) the property of the University is not enough to fulfil its activities, and possibility of acquiring necessary property is not realistic;
- 2) the University has been deviated from goals foreseen by its Regulations /Statutes;
- 3) it is impossible to attain the aim/vision/message of the University and change the approved aims;
- 4) the activity of the University endangers state and public security, breaks peace, health and habits of society others' rights and freedoms;
- 5) the University rudely and repeatedly violated of law or periodically carried out activity contrary to its statutory aims;
- 6) the Founder while establishing the University made crude violation of law and falsifications.

117. The University may also be liquidated in other cases prescribed by the Law on Foundations of the Republic of Armenia.

118. The University shall be liquidated by an order prescribed by law.

119. After creditors' demands have been met, as well as in case when at the moment of approving the liquidation interim balance the University has no liabilities to creditors, the property is directed to purposes foreseen by the Statutes of the University, in case it is impossible the property shall be conveyed to the state budget of the Republic of Armenia.

V.GABRIELYAN, MINISTER, HEAD OF  
THE GOVERNMENT STAFF OF THE  
REPUBLIC OF ARMENIA